

# Screen Sharing

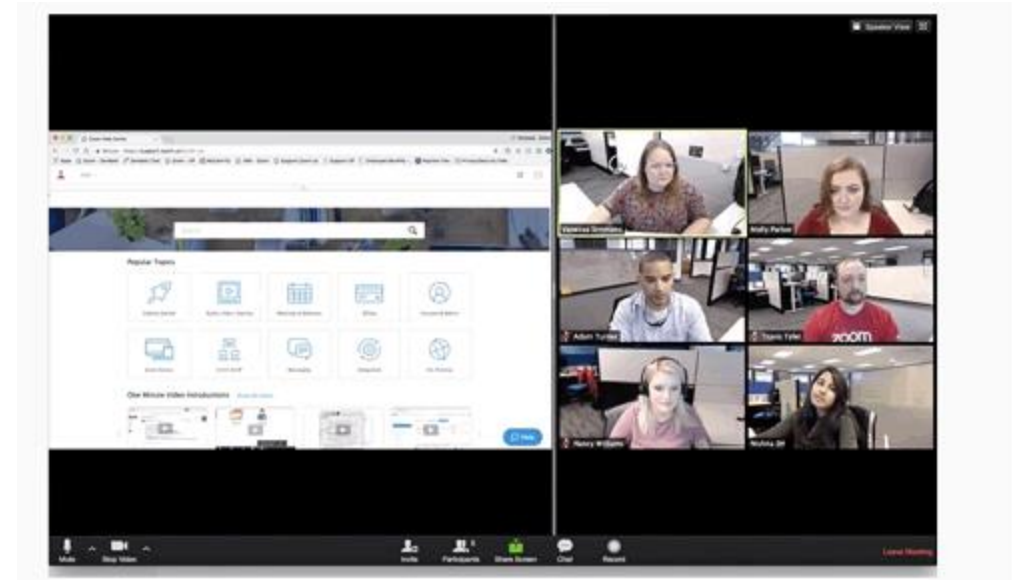
# What will be covered in today's session?

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Part 1: Preparation

Part 2: Zoom

Part 3: Practice

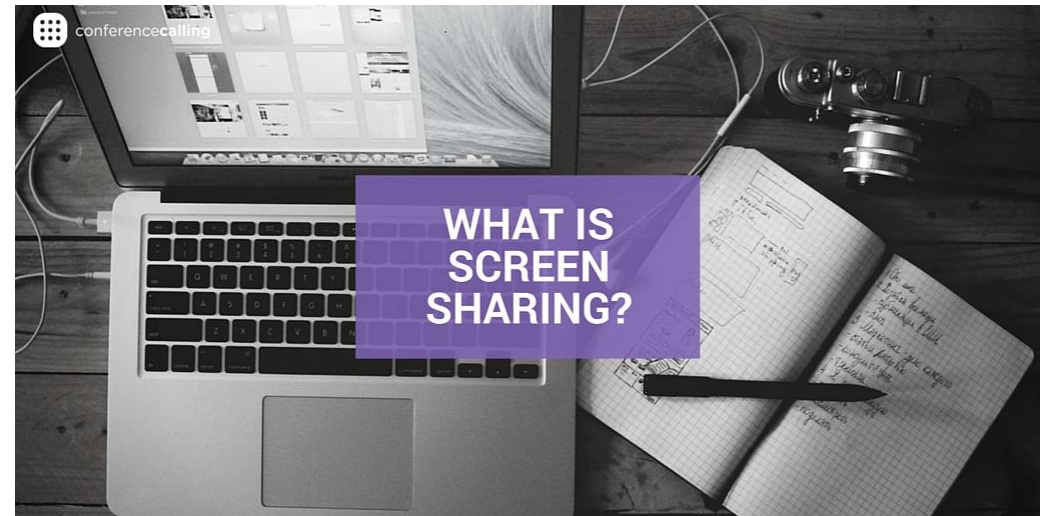


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## What is screen sharing

The feature allows the meeting host to make their screen visible to everyone in the online meeting remotely.

The contents of the host's desktop (or screen) can be seen across multiple devices, which has several advantages, such as the ability to play media without having to send files.

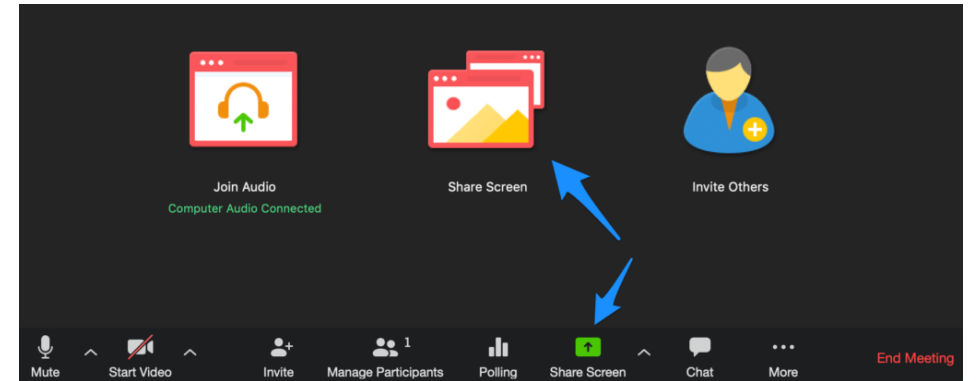


# Part 1: Preparation

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*Fail to prepare, prepare to fail*

1. Safety and privacy
2. Good impressions
3. Glitches
4. Learners



# Part 1: Preparation

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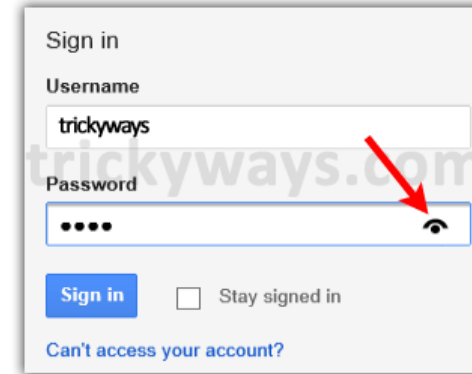
## Safety & Privacy

### Passwords

- log on in advance
- turn off “show password”

### Mute notifications

- Close your personal email
- Social media
- Chat windows
- Newsfeed updates



# Part 1: Preparation

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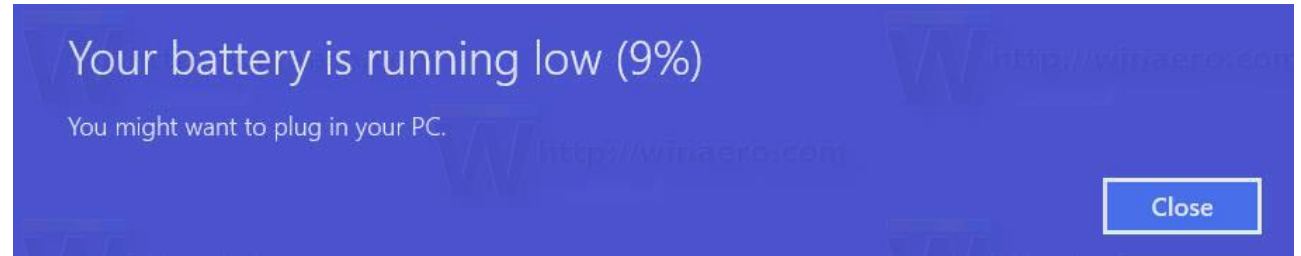
## Good impressions

Test your technology

- Device charged?
- Videos loaded?
- Presentations open ok?
- Microphone, camera, speakers

Remove clutter

- Open windows

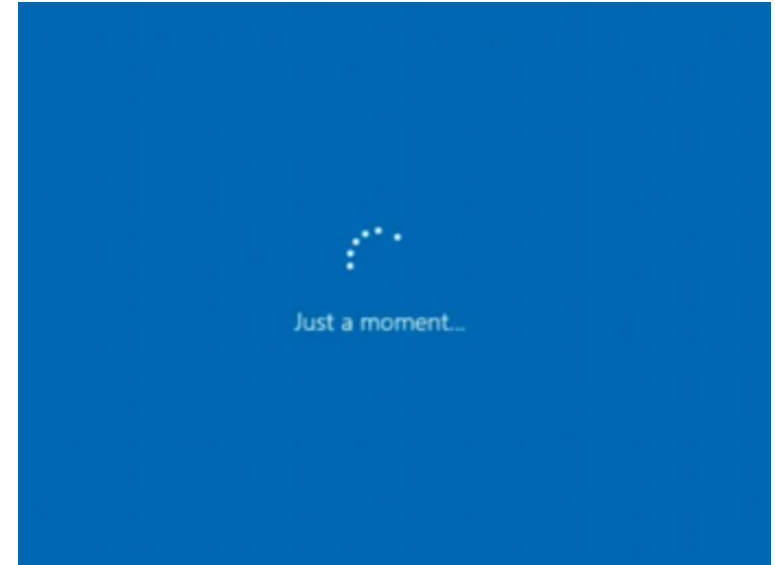


# Part 1: Preparation

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## Glitches

Open windows slow down delivery



## Part 1: Preparation

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### Prepare your learners for screen sharing

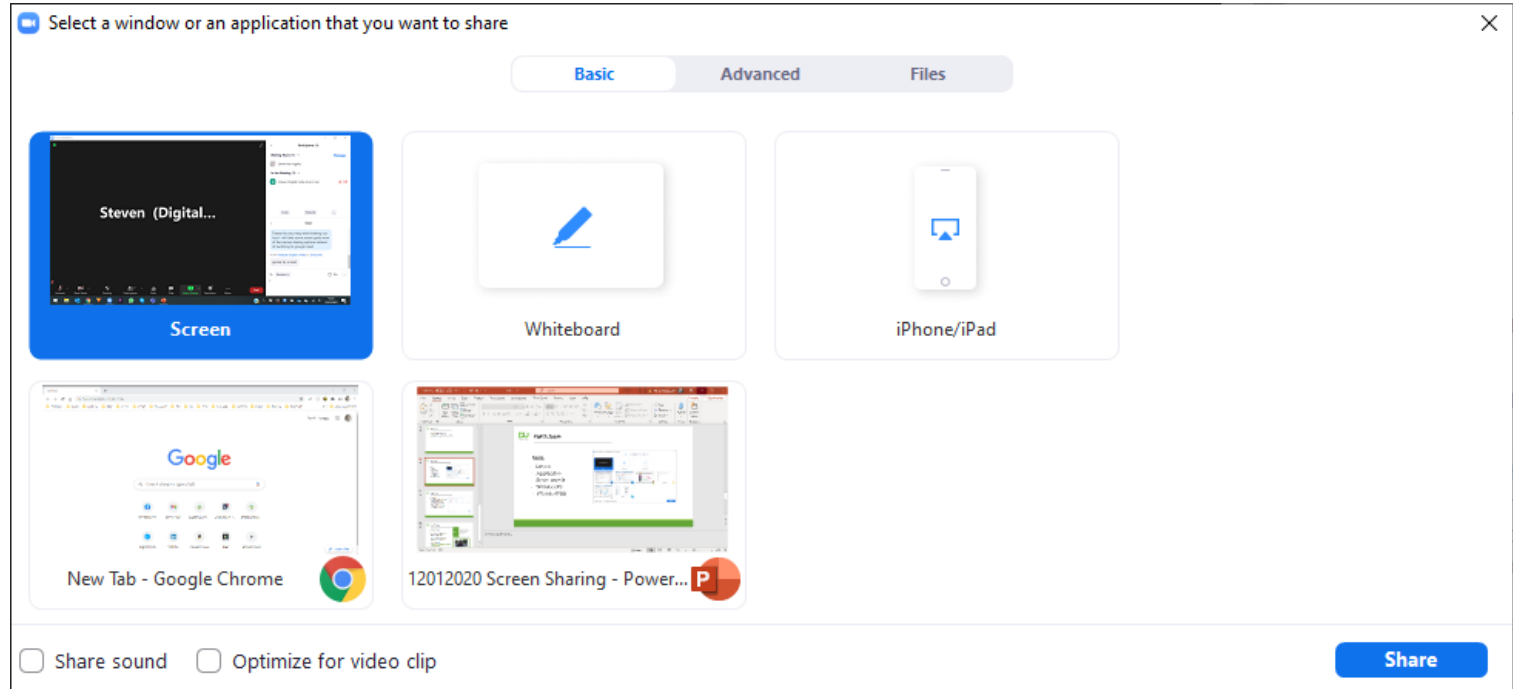
- Inform in advance
- “enable screen share”
- Pre-call
- Technology test





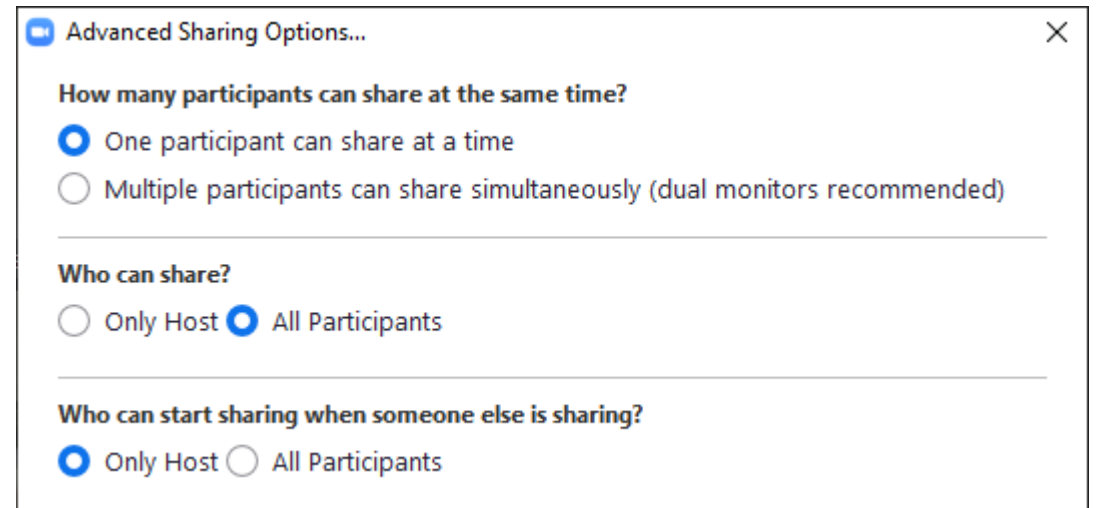
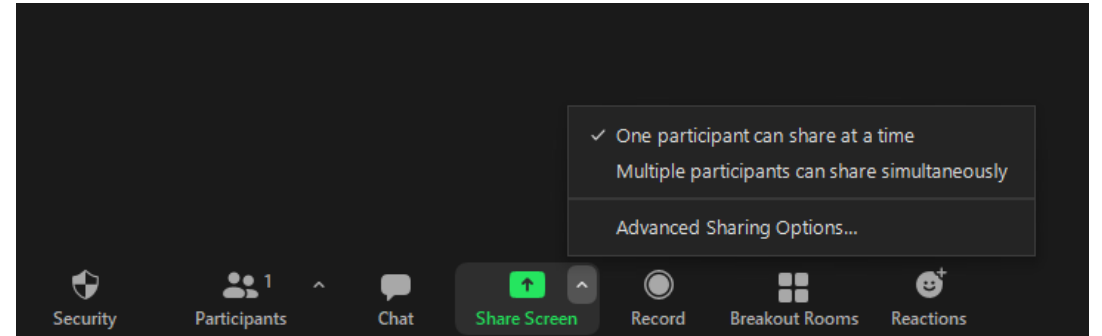
## Basic

- Screen
- Application
- Share sounds
- Whiteboard
- iPhone / iPad



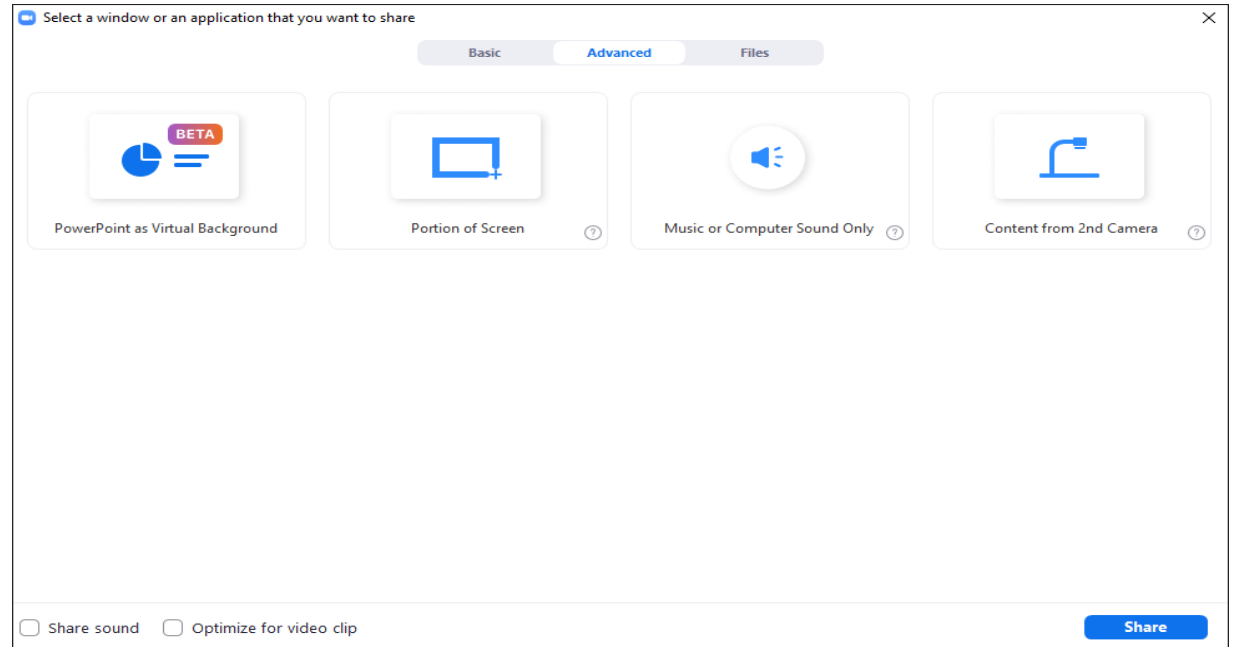
### Enable your Learners to screen share

- Navigate to Share Screen icon
- Click on drop-up menu
- Select “Advanced Sharing Options”
- Under “Who can share?” select “All Participants”



## Advanced

- Share PowerPoint as virtual background (beta)
- Share portion of screen
- Share audio / sound only
- Share second camera



## Part 3: Practice

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### Break out rooms

- Practice sharing your screen.
- Show this video  
[https://www.youtube.com/watch?v=L7rB\\_lwlh8M](https://www.youtube.com/watch?v=L7rB_lwlh8M)
- Remember to enable “share sound”

